

MONTHLY PROGRESS REPORT
EPA Contract 68HERH19D0033
Task Order #009
Diamond Alkali-Lower Passaic River Allocation

EPA TOCOR Alice Yeh (212-637-4427)
ERG Task Order Manager Exemption (b)(4)
Period of Performance September 24, 2019 – March 31, 2021
Reporting Period October 3, 2020 – October 30, 2020

Section 1: Project Financial Summary

Table 1. Financial Summary by Contract Line Item Number (CLIN)

CLIN	Description	Capacity	Funded	Unfunded	Current Invoice (\$ and hrs)	Cumulative Invoiced (\$ and hrs)	Estimated Lagging Costs (\$ and hrs)	% of Funding Spent, Incl. Lagging Costs	Funded Amount Remaining, After Accounting for Lagging Costs	Anticipated Work During Next Reporting Period (\$ and hrs)
001	All other activities	\$1,656,164.00	\$1,656,164.00	\$0.00	\$262.85 Exemption	\$1,451,991.87 Exemption (b)(4)	\$189,621.16 Exemptic	99.1%	\$14,550.97	\$13,000.00 Exem
002	Fixed-price startup activities	\$2,552.00	\$2,552.00	\$0.00		\$2,552.00		100.0%	\$0.00	
TOTAL		\$1,658,716.00	\$1,658,716.00	\$0.00	\$262.85 Exemption	\$1,454,543.87 Exemption (b)(4)	\$189,621.16 Exemptic	99.1%	\$14,550.97	\$13,000.00 Exem

Section 2: Activities Corresponding to the Attached Invoice

This section includes direct ERG labor hours billed during this reporting period. It also includes any subcontractor invoices that ERG received and processed during this reporting period, representing work performed in prior reporting periods.

2A: Activities Undertaken During This Reporting Period

Task A: Task Assignment Management and Project Administration

During the October reporting period, ERG:

- Maintained communications with TOCOR and service provider.
- Prepared the monthly progress report.
- Participated in weekly calls with EPA and subcontractor.
- Processed subcontractor invoices.
- Reviewed final deliverables and developed a schedule.

2B: Activities From Previous Reporting Periods Processed as Lagging Costs

Task B: Allocation Design and Production

- None.

Section 3: Additional Activities During This Reporting Period, To Be Billed on Future Invoices

*This section includes work performed by **Exemption (b)(4)** during this reporting period, which they will invoice to ERG at a future date.*

Task B: Allocation Design and Production

During the October reporting period, **Exemption (b)(4)** performed the following activities:

- Conducted weekly contract progress conference calls with EPA.
- The Dispute Resolution Professional/Allocator **Exemption (b)(4)** and the **Exemption (b)(4)** Project Manager met with the PAPs (virtually) on October 7 to discuss the Draft Report and the procedures and schedules for finalizing the report.
- **Exemption (b)(4)** contacted individual parties if clarification of information was needed after the October 7 meeting. **Exemption (b)(4)** also consulted with the **Exemption (b)(4)** technical team, where needed, in order to provide clarification.

*The lagging cost total in Section 1 also includes **Exemption (b)(4)** September activities, which were described on our previous progress report. These costs continue to lag due to the timing of invoice processing. They will appear on ERG's next invoice to EPA.*

Section 4: Deliverables During This Reporting Period

Title	Type	Approved Due Date	Completion Date	EPA Recipient
Monthly progress report	Deliverable	October 15, 2020	October 14, 2020	Alice Yeh Terry Fenton Terry Simpson

Section 5: Difficulties Encountered and Remedial Actions Taken

Exemption (b)(4)

Section 6: Activities Anticipated During the Next Reporting Period

Task A: Task Assignment Management and Project Administration

ERG will:

- Prepare progress report.
- Maintain communications with TOCOR and service provider.
- Participate in weekly team calls with Exemption (b)(4) and EPA.
- Process subcontractor invoices.

Task B: Allocation Design and Production

Exemption (b)(4) anticipates the following activities:

- Conduct weekly contract progress conference calls with EPA.
- PAP comments on the Draft Allocation Recommendations Report are due on November 6. Comments will be reviewed after receipt and revisions to finalize the Report will be initiated.
- The Dispute Resolution Professional will contact individual parties if clarification of information is needed.

Section 7: Deliverables Anticipated During Next Reporting Period

Title	Type	Approved Due Date	EPA Recipient
Monthly progress report	Deliverable	November 15, 2020	Alice Yeh Terry Fenton Terry Simpson

Section 8: Outstanding Actions Awaiting EPA Contracting Officer Authorization

Exemption (b)(4)